

Electrical Safety Checklist

Complete this checklist at least annually.

- When using any electrical items visual checks should be made before every use.
- Never carry out repairs to cables unless you are qualified to do so.
- Never tape up damaged plugs, sockets, cables or electrical equipment.
- Never use electrical equipment in the garden unless it is suitable and protected by a RCD (residual current device).
- Never touch electrical appliances with wet hands.
- Have your house wiring checked once every five years.
- Unused sockets to be blanked off with a plastic blank.

No.	What safety checks you should make?	Actions to make it safe
1	Check all appliance leads and cables for damage, wear and tear.	To be replaced by a qualified person. Continuous lengths of flex without joints must be used between plug and appliance.
2	Ensure that correct fuses are used in equipment.	3amp = table lamp, electric blankets, audio, soldering iron, radios, TV (some TV manufacturers recommend a 5amp fuse). 13amp = iron, kettle, fan heater, freezer, fire, toaster, dishwasher, washing machine, lawnmower, deep-fat fryer, tumble dryer, spin dryer, vacuum cleaner.
3	Check plugs and sockets for damage.	Sockets to be replaced by a qualified person; when changing a plug if you are unsure, ask!
4	Check for cracks or damage to electrical equipment.	To be replaced by a qualified person, never use tape to cover cracks.
5	Check that cables are not run under carpets or put in positions where they can be damaged, do not staple to the skirting board or wall.	Reposition.
6	Check that the correct wattage of lamp is used in light fittings.	Most light fittings and lamps have the lamp wattage written on them.
7	Check that cables in the kitchen are not exposed to excessive heat such as hot plates.	Remove item and reposition.
8	Check extension cables for damage.	Always unreel extension cables when in use.
9	Check sockets for over loading.	One plug to each socket. If you use an adaptor make sure it has a suitable fuse & accepts three pin plugs.
10	Check and test your smoke alarm.	Replace batteries.